

**Kentucky River Foothills Development Council, Inc.
Employment Opportunity**

Position(s): Transportation Director

Program/Location(s): Transportation Department
309 Spangler Drive; Richmond, KY

Compensation: Exempt Position/40 Hours Per Week
\$55,000 - \$65,000
(Annual Compensation – Contingent on relevant education and experience)

Position Summary:

Responsible for managing the agency's public transportation system. Responsibilities include transportation grant development, budget management, staff supervision, and resolving complaints relating to transportation services. College Degree in a related field, relevant experience, advanced computer knowledge, management training, supervision, and experience in accounting or bookkeeping strongly preferred. Knowledge of non-profit financial operations and federal grants strongly desired. Must have excellent communication skills, both written and oral. Must be highly organized and detail oriented. Valid Kentucky Driver's License required. It is strongly encouraged that a commercial driver's license be secured within the first six months of employment. Must be able to lift a minimum of 50 lbs. Familiarity with mobile communication devices, vehicle maintenance and all aspects of transportation helpful. \$55,000 - \$65,000 annual salary contingent on education and relevant experience. In addition to offering a comprehensive benefit package, the agency participates in the County Employees Retirement System (CERS) which is operated by the Kentucky Retirement System. Funding for position provided by the Kentucky Office of Transportation and Delivery.

Agency policy regarding drug screens and criminal background checks applies to this position. To apply, send a cover letter and resume to Kentucky River Foothills Development Council, Inc. via email to careeropps@foothillscap.org.

Advertisement for position will remain open until July 15, 2020.

Kentucky River Foothills is a Equal Opportunity Employer and as such ensures every employee equal treatment in respect to terms and conditions of employment, job assignment, compensation, access to training and promotions. EOE.